

MINUTES
SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MEETING
Location: Caroline Lions Hall-5111-49th Avenue
Caroline, Alberta
Saturday, March 12, 2011 11:00 am

Name		
Mayor Harold Esche	Deputy Mayor Doug Lindblom	Councillor Irene Dunsmuir
CAO Harold Northcott	Betty & Bill Post	George Dunsmuir
Suzanne Visser	Jamey Podlubny	Diane Linblom
Harvey & Ruth Barrer	Jill & Russ Down	Barb & Don Stuart

	ITEM	ACTION
1. Call to Order	Mayor Esche called the meeting to order at 11:20.	
2. General		
2.1 Adoption of Agenda 2011-03-1	MOTION: Moved by Councillor Dunsmuir that the agenda be approved as circulated. "Carried"	
2.2 Delegations CCI Wireless	<p>Dave Grixti informed the Council and residents that CCI is a rural based high speed (1.5 megabytes per second per house) internet provider.</p> <p>To provide service to the village, CCI would more than likely be required to install a tower adjacent the Shell Tower. This tower is required due to the low elevation of the area.</p> <p>CCI would require 15 – 20 residents to sign up for the program. The cost would be \$45.00 per month. If the village had a three year contract the installation costs would be waved.</p> <p>Phone service could also be provided at a cost of \$21.00 per month which includes a North American plan. (Hawaii and Mexico not included)</p> <p>CCI would own the property and the village would be required to provide a 10' x 10' space.</p> <p>The Alberta Government is very supportive and would like to see 98% of the Province covered by High Speed. Hibernation rates would drop to \$7.00 per month for those residents that don't live at the Lake year round. Telephone lines are not required.</p> <p>Dave will be checking the Lake after the meeting. Financial information will be passed on to the CAO.</p>	
2.3 Approval of Minutes October 9 th , 2010 2011-03-02 2011-03-03	<p>MOTION: Moved by Councillor Dunsmuir that the minutes of December 4, 2010 be approved as circulated. "Carried"</p> <p>Motion: Moved by Deputy Mayor Doug Lindblom that the Special Meeting of February 26, 2011 be approved a circulated. "Carried"</p>	

<p>2.4 Review of Correspondence</p> <p>2011-03-04</p> <p>2011-03-05</p>	<p>a) MSI Status Report: These reports summarize the annual funding allocations statement of funding and expenditures.</p> <p>b) MSI Operating Grant Approval: The solid waste management and snow removal allocations have been approved for 2010.</p> <p>c) Municipal Affairs MSI Communication: A letter received from Hector Goudreau, Minister of Municipal Affairs, informing the village that the province has invested 11.3 billion dollars into the Municipal Sustainability Initiative program.</p> <p>d) 2009 MSI Capital funding Statements of Expenditures: A thank you letter was received from the Director of Municipal Grants for the submission of the Statement of Funding and Expenditures for 2009 Capital.</p> <p>e) Municipal Affairs Property Rights: A letter received from Hector Goudreau, Minister of Municipal Affairs, informing the village of the Land Assembly Act, the Alberta Stewardship Act, and the Electric Statutes Amendment Act, 2009.</p> <p>Stats Canada: A new National Household Survey will take place in May 2011. It is important for all residents to complete and return their questionnaires.</p> <p>Day of the Honey Bee: The Day of the Honey Bee Founder Shane Ekdahl is asking the Council proclaim May 29th, 2011 as the National Day of the Honey Bee. Moved by Deputy Mayor Doug Lindblom that May 29th, 2011 be proclaimed as the National day of the Honey Bee. "Carried"</p> <p><u>Clearwater County Land Use Bylaw:</u> Council asked that the Clearwater County Land Use Bylaw be sent to all of Council.</p> <p><u>OHS – Pine Beetles</u> SPOG has been informed by Forestry that the pine beetle is not in the Burnstick Lake area. It was suggested that Forestry be invited to a Council meeting this summer.</p> <p><u>13 Ways to Kill Your Community</u> Doug Griffiths, MLA , Battle River- Wainwright provided a copy of his insights into 13 Ways to Kill Your Community.</p> <p><u>Seniors Proclamation Week:</u> June 6th – 12th, 2011 is Seniors Week. Moved by Mayor Esche that June 6th – 12 be proclaimed Seniors Week. "Carried"</p>	
<p>2.5 Administrator's Report</p>	<p>CAO Northcott informed Council of the jobs that have been carried out over the last two months.</p> <ul style="list-style-type: none"> • Meetings with Forestry 	

	<ul style="list-style-type: none"> • Meetings with the Rocky Regional Fire Dept. • Meeting with Municipal Affairs • 2 Capital Planning Committee Meetings • Capital Planning Committee Open House • Preparation for Assessment and taxation • Preparation for Audit • Administration duties 	
2.6 Financial Report	<ul style="list-style-type: none"> • All financial records are at the bookkeepers in preparation for the 2010 audit. 	
3. Unfinished Business		
3.1 Capital Planning Update	<p>A) Update Drainage and Road Improvements</p> <p>The Capital Planning Committee has had several meetings on the Drainage and Roads Project over the past three years. On February 26th, 2011 the Committee in conjunction with the Summer Village of Burnstick Lake Council hosted a public meeting to ensure all residents had an opportunity to voice their concerns.</p> <p>The Capital Planning Committee is requesting the Summer Village of Burnstick Lake Council to approve the following recommendations made at the public meeting on February 26th, 2011. These recommendations are in priority.</p> <ol style="list-style-type: none"> 1. a) Approve the new drainage ditch that will take the water away from Burnstick Drive to the north and east and return to the big culverts that cross Burnstick Drive and Poplar Close and into Burnstick Lake. This will keep the integrity of the road intact. b) Crown, gravel and dust proof Burnstick Drive. c) Rip Rap and add 6' extensions onto big culverts that cross Burnstick Drive and Poplar Close. d) On south side of Burnstick, all brush will be taken back to the power line. 2. Spruce Close <ul style="list-style-type: none"> - Crown Spruce Close, road requires gravel barriers to slow water on walkway - Dry creek with filter blanket - Widen driveway (Stevenson) 3. Balsam <ul style="list-style-type: none"> - Dry creek with filter blanket if permission is received - Crown and gravel road 4. Fir Close <ul style="list-style-type: none"> - Requires a longer culvert than shown to stop water from running towards Jess's - Dry creek with filter blanket - Crown and add gravel 	CAO/Engineer

<p>2011-03-06</p> <p>2011-03-06</p>	<p>5. Pine Close</p> <ul style="list-style-type: none"> - Gravel and crown road <p>6. Poplar Close</p> <ul style="list-style-type: none"> - Clean ditch on south side of road - Remove culvert Baxter/Litwiler – - Gravel and crown road - Add wings to driveway (Stuarts) - Alder - Crown road and add gravel <p>7. Berm to be added to the west end of Burnstick Drive.</p> <p>Timelines: Approval from Province - end of March Tender Project Early April Project Awarded – end of April Project May, June July weather permitting Project Complete by August 1, 2011</p> <p>Moved by Mayor Esche to approve the recommendations from the Capital Planning Committee with the addition to clean the ditch on the south side of the road. “Carried”</p> <p>Moved by Deputy Mayor Lindblom that this project must fall within the financial parameters of the project. “Carried Unanimously ”</p>	
<p>3.2 Signage at Garbage Disposal</p>	<p>A sign has been placed by the Hall informing residents that the dumpsters provided are only for the residents and that large amounts of materials can be taken to any Rocky Regional Waste Transfer site. CAO Northcott to provide a map of the Caroline and Crammond Transfer sites.</p>	
<p>Emergency Services Signage</p>	<p>The Capital Planning Committee Chairman Dean Mackenzie provided art work that can be used for emergency signage. CAO Northcott has met with the Rocky Regional Fire Department and they requested that the signs be illuminated by reflective material and at a minimum 3” numbers. CAO Northcott to discuss with Clearwater County and Caroline (Regional Fire Chief) about ensuring that EMS, GPS and STARS all have the ability to find the appropriate address.</p>	
<p>4. New Business</p>		
<p>4.1 Alberta School Foundation Fund</p>	<p>Municipal Affairs stated that the Alberta School Foundation Fund invoice will be sent the week of March 14th, 2011.</p>	

<p>4.2 2011 Budget</p> <p>2011-03-07</p>	<p>CAO Northcott presented the 2011 Budget. The budget process has been changed to only include the operational budget. The capital budget will be separated and presented at a later date.</p> <p>At the present time the Summer Village is still awaiting the Alberta School Foundation Fund invoice.</p> <p>Zero dollars were budgeted in 2010 for the Fire and Ambulance. CAO Northcott to check with the County.</p> <p>There has been no increase budgeted for mileage and meetings.</p> <p>There is no money budgeted for the Tangible Capital Assets or reserves.</p> <p>Provide a clean budget for Capital.</p> <p>Moved by Mayor Esche that the 2011 be approved with the amendments. "Carried"</p>	
<p>4.3 Taxes and Assessment</p>	<p>Council asked if Russ Downs would look at the assessments for the last three years and see if there are any anomalies. Mayor Esche suggested that Alan Clarke work with Russ and report back to Council. This report will address any issues for the 2010 assessment.</p> <p>CAO Northcott to contact Alan Clarke.</p> <p>Only the building and land values plus the locations are required for the internal audit.</p>	
<p>4.4 Trees</p>	<p>Evergreen trees are not available through Clearwater County in 2010. Residents agreed that to keep our priority the village should still apply for 1. Spruce 2. Choke Cherry's 3. Willow</p>	
<p>4.5 Rocky Gas COOP</p>	<p>The definition of urban is defined as anything under ½ acre in size. This would mean that the village is an urban area and does not qualify for grants. Thirty residents are now required to register for the project to go. The Manager for the Rocky Gas Coop is to be invited to a meeting this summer.</p>	
<p>5.0 Additional Correspondence</p>	<p>This information is for the perusal of Council and the residents.</p> <ul style="list-style-type: none"> a. LGAA – 2011 b. Health & Wellness c. Federation of Canadian Municipalities d. Alberta Onsite Waste Water e. Minister's Senior Services Awards f. Infrastructure g. Land Division h. Workshop Hosting Partnerships i. AMHSA j. Mayor's Caucus k. Municipal Affairs – Dispute Resolution l. Parkland Air shed Management Zone m. Lieutenant Governor of Alberta Artists Awards 	

	<ul style="list-style-type: none"> n. Leadership for Active Communities o. General Counsel's Role in Maximizing Corporate Performance p. Blue Imp – Playground Equipment q. Wildfire Evacuation r. Legislative Assembly – Paul Hinman s. Municipal World 	
5. Next Meeting	<p>Tentative Conference Call Sunday April 3rd, 2011 at 1:00 PM</p> <p>Next meeting for the Summer Village of Burnstick Lake May 21st, 2011.</p>	
6. Adjournment	Moved by Mayor Esche.	

Mayor Harold Esche

CAO and Recorder Harold Northcott