

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Community Centre, 7 Burnstick Drive
June 11, 2016**

PRESENT: Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.
Staff: CAO Therese Kleeberger.

1. CALL TO ORDER:

Mayor Harold Esche called the meeting to order at 12:50 pm.

2. GENERAL:

2.1 Agenda:

016-06-11-16 MOVED BY Deputy Mayor Lindblom that the agenda be approved with the following addition:

Pt of 5.4: FireSmart home assessment.

CARRIED

2.2 Minutes: Council meeting – April 16, 2016

017-06-11-16 MOVED BY Councillor Madge that the minutes of the Council meeting held April 16, 2016 be approved as presented.

CARRIED

3. DELEGATION(S): None

4. UNFINISHED BUSINESS:

4.1 Bylaw 67-16: Amendment to Traffic Bylaw 11-94:

The purpose of the bylaw is to include traffic matters that exist in the Land Use Bylaw that are currently un-enforceable under the Land Use Bylaw and to add a penalties and authority section for enforcement.

First and second readings given at the Council meeting held April 16, 2016.

018-06-11-16 MOVED BY Councillor Madge that Bylaw 67-16 be read a third and final time.

CARRIED

5. NEW BUSINESS:

5.1 CREMA: Regional Director Appointment

As per the Emergency Management Bylaw and Agreement, the Committee has given the following direction for the appointment of the regional emergency management director:

- A member of the Committee makes the motion via email reply.
- A member of the Committee seconds the motion via email reply.
- All Committee members indicate their Yes or No to the motion via email reply.
- Votes will be tabulated by Mrs. Whitney Wedman (Clearwater County) and reply sent to all via email.

Moved by Manfred Ullman (Town of Rocky Mtn House) that upon a majority vote from the Clearwater Regional Emergency Management Agency Committee members that Mr. Edward (Ted) Hickey be appointed as the Regional Director of the Clearwater Regional Emergency Management Agency and subject to Mr. Edward

(Ted) Hickey's acceptance of this appointment, that each Municipal Council be informed of the appointment through a report from the municipality's CAO. Second by Reeve Patrick Alexander (Clearwater County).

Vote Results: IN FAVOUR 6 – OPPOSED 0.

Recorded Vote:

- Clearwater County: Patrick Alexander, Reeve, Earl Graham, Councillor,
- Town of Rocky Mtn House: Mayor Fred Nash, Councillor Manfred Ullman,
- Village of Caroline: Mayor Rachele Peters,
- SV of Burnstick Lake: Deputy Mayor Doug Lindblom.

Non-voting: all CAO's in favour – Ron Leaf, Clearwater County, Todd Becker, Town of Rocky Mtn House, Melissa Beebe, Village of Caroline, Therese Kleeberger, SV of Burnstick Lake.

019-06-11-16 **MOVED BY** Mayor Esche that Council receive the report for information.

CARRIED

5.2: Weed Inspector Appointments:

The Summer Village of Burnstick Lake has requested to use Clearwater County's Weed Inspectors to enforce the Weed Control Act within its boundaries. This program operates under the delegated authority of the Provincial Weed Control Act and Regulations. Within the Weed Control Act, Part 2 section 7(1) A local authority shall appoint inspectors to enforce and monitor compliance within this Act within the municipality.

020-06-11-16 **MOVED BY** Councillor Madge that Council appoint the following Clearwater County Agricultural Services and Landcare staff as Weed Inspectors under the Alberta Weed Control Act for the Summer Village of Burnstick Lake for 2016 for field and administrative duties as directed by Clearwater County's Agricultural Service Board: Taya van der Vlis and Rianna Follis, and, secondly, that Council appoint the following Clearwater County Agricultural Services and Landcare staff member as a Weed Inspector under the Alberta Weed Control Act for the Summer Village of Burnstick Lake for the duration of his employment with Clearwater County: Ross Chudleigh.

CARRIED

5.3: CPC Lakefront Erosion Reclamation Proposal:

The Capital Planning Advisory Committee (CPC) met on June 4, 2016 and, as per the discussion at their meeting, propose to Council for their consideration and approval the following:

- Implement erosion control and protection of the lakefront by the most natural means possible and to restore it to the way it was prior to the date when the major erosion occurred,
- Protect and improve the natural vegetation/riparian landscape of the lakefront by preserving what exists and growing back native plants and trees within the erosion control area,
- To improve the pathway as part of the restoration project,
- To discuss potential proposals with residents directly affected. CPC member Bill Post and Councillor Brenda Madge will begin this process immediately.
- Village residents to also have the opportunity to provide their feedback and input concerning the proposed rehabilitation project and pathway prior to any decisions being made.

- Craig Suchy, WSP Group, to prepare a quote for a feasibility plan and costing for the project.

021-06-11-16 **MOVED BY** Councillor Madge that Council approve the request from the CPC to proceed with the proposal for the Lakefront Erosion Rehabilitation project as per the guidelines set out by CPC.

CARRIED

5.4: CPC Fire Suppression Dry Hydrant Proposal:

The Capital Planning Advisory Committee (CPC) met on June 4, 2016 and, as per the discussion at their meeting, propose to Council for their consideration and approval the following:

- That Council pursue the preliminary function and design of a dry hydrant system,
- To make contact with Clearwater County of the possibility of cost sharing for regional fire purposes,
- Engage Craig Suchy, WSP Engineering to provide a quote to conduct feasibility plans and costing.

022-06-11-16 **MOVED BY** Councillor Madge that Council approve the request from the CPC to proceed with the Fire Suppression Dry Hydrant proposed project.

CARRIED

Other discussion arising from the annual general meeting presentations:

- FireSmart property assessments: Clearwater County Regional Fire and AB Agric & Forestry are prepared to assist homeowners and the SV with doing hazard assessments. Forms are available for self-assessments also. Councillor Madge will deliver these forms and talk to the residents regarding this initiative.
- Discussion of holding an annual "Clean Up the Summer Village" day.
- Discussion of hosting a course/demonstration on hazard assessments at the Community Centre.
- Council would like to have an assessment completed on SV buildings and municipal reserves.

023-06-11-16 **MOVED BY** Mayor Esche that AB Agric. & Forestry be contacted to assist with a preliminary assessment of municipal buildings and lands.

CARRIED

6. Reports:

6.1 CAO Report:

General Administration:

Assessment:

- Assessment notices were mailed March 29, 2016 with the final date to appeal being May 28, 2016. One appeal was received and discussed with Assessor Rod Vikse, Wildrose Assessment resulting in the assessment being reduced.

Protective Services:

- Fire Protection Plan: the planning accreditation survey was completed and submitted to ASVA. Once all SV's in the province have submitted the survey, ASVA can set a bench line of where all SV's are at in relation to fire protection planning and what needs to be done. Clearwater Regional Fire Services assisted in completion of the survey.

Roads, Streets:

- No report.

Financials:

- No report.

Property & Infrastructure:

- Boat Launch Fence Project: the project has been completed.
- Side Street Maintenance: gravel has been hauled in and sporadically spread out on the side streets.

Solid Waste:

- No report.

Water Management:

- No report.

Recreation, Parks, Cultural:

- No report.

Planning, Development:

- No report.

6.2 Council Reports:

Mayor Esche: none.

Deputy Mayor Lindblom: SPOG update – SPOG Days in discussion stages, “Neighbours Day” may not go ahead this year.

Councillor Madge: none.

6.3 Financial Reports: None

7. Correspondence, Information Items:

7.1 2014 Financial Indicator Graphs – a tool to assist Council with operational decisions and a comparative to other similar sized municipalities.

7.2 AB Municipal Affairs update related to asset management and planning for future infrastructure needs.

8. 8.1 Future Meeting Dates, Events for 2016:

Council:

(all Council meetings start at 10:30 am):

- October 15/16 – SV Community Center
- December 3/16 – Caroline Village Council Chambers

Community Events:

- Pancake Breakfast – July 30, 2016 - SV Community Center – 10:00 am.

Council ask for volunteers to help out the day of the breakfast.

9. Adjournment:

024-06-11-16 **MOVED BY** Mayor Esche to adjourn the meeting at 2:35 pm.

CARRIED

Mayor

CAO