

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
Via Video / Telephone Conference
December 7, 2020 – 2:30 pm**

PRESENT: Council Members: Harold Esche, Doug Lindblom and Brenda Madge.
Staff: CAO Therese Kleeberger.

1.

CALL TO ORDER:

CAO Therese Kleeberger called the meeting to order at 2:30 pm.

Appointment Of Mayor

Therese Kleeberger, C.A.O., opened the floor for nominations for Mayor.

Councillor Madge nominated Councillor Esche for Mayor.

Res. 54-2020
Mayor Appointment

MOVED BY Councillor Lindblom that nominations cease.

CARRIED

Councillor Esche is declared Mayor of the Summer Village.

CAO Kleeberger turned the meeting over to Mayor Esche.

Appointment Of Deputy Mayor

Mayor Esche opened the floor for nominations for Deputy Mayor.

Councillor Madge nominated Councillor Lindblom for Deputy Mayor.

Res. 55-2020
Deputy Mayor
Appointment

MOVED BY Councillor Madge that nominations cease.

CARRIED

Councillor Lindblom is declared Deputy Mayor of the Summer Village

2.

GENERAL:

2.1 Agenda:

Res. 56-2020
Agenda

MOVED BY Councillor Madge that the agenda be adopted as presented.

CARRIED

2.2 Minutes: Regular Council Meeting October 19, 2020

Res. 57-2020
Minutes – Regular
Council

MOVED BY Mayor Esche that the minutes of the regular Council meeting held October 19, 2020 be approved as presented.

CARRIED

PUBLIC HEARING

Res. 58-2020
Public Hearing
Bylaw 81-2020

MOVED BY Mayor Esche that the meeting recess in order to conduct a Public Hearing for Bylaw 81-2020. Time: 2:36 p.m.

CARRIED

Purpose of the Public Hearing is to hear presentations, opinions, and comments to Bylaw 81-2020, being a bylaw to adopt the Municipal Development Plan.

Council gave first reading to Bylaw No. 81-2020 on October 19, 2020 and approval to hold a public hearing on December 7, 2020 starting at 2:30 pm.

CAO Therese Kleeberger provided an overview of the bylaw and the MDP process.

There was no one present to speak to the bylaw.
One written submission was received from AB Transportation who indicated they had no objections to the bylaw.

Council, being satisfied that everyone has had an opportunity to make a presentation and that further information is not required, Mayor Esche called for a motion to close the Public Hearing.

Res. 59-2020
Close Public Hearing

MOVED BY Councillor Madge that the Public Hearing be adjourned.
Time: 2:42 p.m.

CARRIED

3.

DELEGATION(S): none.

4.

UNFINISHED BUSINESS:

4.1: Bylaw 81-2020 – Adopt Municipal Development Plan:

Bylaw 81-2020 being a bylaw of the Summer Village of Burnstick Lake in the Province of Alberta to adopt the municipal development plan.

Res. 60-2020
Bylaw 81-2020

MOVED BY Councillor Madge that Bylaw 81-2020 be read a second time.

CARRIED

Res. 61-2020
Bylaw 81-2020

MOVED BY Mayor Esche that Bylaw 81-2020 be read a third and final time.

CARRIED

4.2: MAP (Municipal Accountability Program) Review:

The program was created by AB Municipal Affairs to review bylaws, policies and procedures of municipalities to ensure they are in compliance with legislative requirements.

The MAP review was completed for the Summer Village in September 2020. The report identified areas of compliance as well as areas deemed to be legislatively non-compliant and require attention.

A response letter has been prepared and submitted to AB Municipal Affairs that identifies the action plan and timeline to remediate the non-compliant items. AB Municipal Affairs has reviewed the response letter and are satisfied with the action plan.

Res. 62-2020
MAP Report, Review

MOVED BY Mayor Esche that the MAP report and action plan be approved and accepted for information.

CARRIED

5.

NEW BUSINESS:

5.1: Location of Municipal Office

Res. 63-2020
Municipal Office
Location

MOVED BY Mayor Esche that the physical location of the municipal office be identified as 38322 RR 33, Eckville, AB TOM OXO.

CARRIED

5.2: Land Use Bylaw Review – Proposal from PCPS

The Summer Village's existing Land Use Bylaw was adopted in 1993 and has been amended over time. A comprehensive review has not been undertaken since its enactment and one is needed to ensure compliance with other mandatory planning documents, provincial legislation and regulations, etc.

Parkland Community Planning Services has provided a proposal to assist the Summer Village with the process. Discussion.

Res. 64-2020
LUB Review Proposals

MOVED BY Deputy Mayor Lindblom that the CAO be directed to obtain quotes from other consultants to assist with a comprehensive review of the Land Use Bylaw.

CARRIED

5.3: Operating Budget 2021-2023:

Council reviewed and discussed the draft 2021-2023 Operating Budget.

Res. 65-2020
Operating Budget 2021-2023

MOVED BY Mayor Esche that Council approve in principle the 2021-2023 Operating Budget until it has been finalized.

CARRIED

5.4: Bylaw 79-2020 – Designated Officers:

Bylaw 79-2020 being a bylaw of the Summer Village of Burnstick Lake, in the Province of Alberta, to establish the positions of certain designated officers and to establish a framework for delegation of administrative functions.

Res. 66-2020
Bylaw 79-2020

MOVED BY Councillor Madge that Bylaw 79-2020 be read a first time.

CARRIED

Res. 67-2020
Bylaw 79-2020

MOVED BY Mayor Esche that Bylaw 79-2020 be read a second time.

CARRIED

6.

Reports:

6.1: CAO Report:

6.2: Council Reports:

Deputy Mayor Lindblom: CCTV Project – laptop, ditch clean up.

Councillor Madge: Fire trailer has been moved to Clearwater County for winter storage.

6.3: Financial Reports:

Accounts Payable, Income Statement/Budget Comparison to Nov. 30/20, Bank reconciliations.

Other Discussion Items:

Storm Water Drainage Project: discussion to expand the project to include other water drainage issues around the Village.

Tree Maintenance on Reserves: Matterhorn Enterprises advises that there are a number of trees that are dead on a couple of municipal reserves and are posing a danger to private property. They are preparing a quote to cut down the trees.

Res. 68-2020
Additional Information
Storm Water Project

MOVED BY Mayor Esche that past information concerning storm drainage matters from previous planning sessions be presented at the next meeting of Council.

CARRIED

Res. 69-2020
Reports

MOVED BY Mayor Esche that Council accept the reports as presented for information.

CARRIED

7.

Correspondence, Information Items:

- 7.1 Police Funding Regulation Information Sheet
- 7.2 AB Environment & Parks: Phase 2 engagement for revised draft disturbance standard for temporary seasonal docks and other mooring structures – Survey for input
- 7.3 AB Municipal Affairs: Assessment Model Review Communication
- 7.4 Red Deer River Watershed Alliance: Request for municipal support, 2020 Annual Report

Res. 70-2020
Correspondence,
Information Items

MOVED BY Councillor Madge that Council accept the correspondence and information items as presented for information.

CARRIED

8.

8.1 Future Meeting Dates, Events for 2021:

Council:

- February 22, 2021 – 2:30 pm – via Zoom video / telephone conference.
- April 26, 2021 – 2:30 pm – via Zoom video / telephone conference.
- June 14, 2021 – 2:30 pm – via Zoom video / telephone conference.
- October 18, 2021 – 2:30 pm – via Zoom video / telephone conference.
- December 6, 2021 – 2:30 pm – via Zoom video / telephone conference.

Organizational Meeting:

- August 23, 2021 – 2:30 pm – via Zoom video / telephone conference.

Res. 71-2020
2021 Meeting Schedule

MOVED BY Mayor Esche that the 2021 meeting schedule as determined be approved.

CARRIED

9.

Res. 72-2020
Adjournment

Adjournment:

MOVED BY Councillor Madge to adjourn the meeting at 4:20 p.m.

CARRIED

Mayor

CAO