

**SUMMER VILLAGE OF BURNSTICK LAKE  
COUNCIL MINUTES  
Via Zoom  
December 6, 2021 – 2:30 pm**

**PRESENT:** Council Members: Harold Esche, Doug Lindblom and Brenda Madge.  
Staff: CAO Therese Kleeberger.

**1.** CALL TO ORDER:  
Mayor Esche called the meeting to order at 2:30 pm.

**2.** GENERAL:  
**2.1 Agenda:**  
**Res. 90-2021** MOVED BY Councillor Madge that the agenda be adopted with the following  
Agenda additions / changes:  
4.3: Boat Launch, Public Use Area  
4.4: Fortis Grant

**CARRIED**

**Res. 91-2021** **2.2 Minutes:** Regular Council Meeting October 25, 2021  
Minutes MOVED BY Deputy Mayor Lindblom that the minutes of the regular Council meeting held October 25, 2021 be approved as presented.

**CARRIED**

**3.** DELEGATION(S): None

**4.** UNFINISHED BUSINESS:  
**4.1: Bylaw 86-2021 Establish Council Committees**  
Bylaw 86-2021 being a bylaw of the Summer Village of Burnstick Lake for the purpose of establishing Council Committees.

**Res. 92-2021** MOVED BY Councillor Madge that Bylaw 86-2021 be read a first time.  
Bylaw 86-2021

**CARRIED**

**Res. 93-2021** MOVED BY Mayor Esche that Bylaw 86-2021 be read a second time.  
Bylaw 86-2021

**CARRIED**

**Res. 94-2021** MOVED BY Deputy Mayor Lindblom that Bylaw 86-2021 be introduced for  
Bylaw 86-2021 third and final reading.

**CARRIED UNANIMOUSLY**

**Res. 95-2021** MOVED BY Councillor Madge that Bylaw 86-2021 be read a third and final  
Bylaw 86-2021 time.

**CARRIED**

**4.2: Bear Proof Garbage Disposal System**

Council reviewed various options for

- a) changes to improve the garbage disposal system to being bear proof, and,
- b) to provide an additional service to the residents to dispose of other refuse beyond domestic household garbage.

**Res. 96-2021** MOVED BY Deputy Mayor Lindblom that 2 – 8-yard bear proof garbage bins  
Purchase of Bear be purchased from Universal Handling Systems for a total price of \$7,186.00.  
Proof Garbage Bins

**CARRIED**

**Res. 97-2021**  
Roll Off/Refuse Bin  
Rental

MOVED BY Mayor Esche that the Summer Village request the placement of a roll off/refuse bin from Empringham Disposal starting May 23, 2022 for a 4-week period for the purpose of providing a service to the residents to dispose of refuse that is not regular household garbage.

**CARRIED**

**4.3: Boat Launch, Public Use Areas Issues**

Joanne Bussey joined the meeting.

Further discussion was held from the presentation at the Council meeting held October 25, 2021 regarding issues concerning the use of the boat launch area and other activities that have been taking place.

**Res. 98-2021**  
Formation of Boat  
Launch/Public Use  
Area Committee

MOVED BY Councillor Madge that a resident/community email be sent to all residents seeking volunteers to put their names forward to sit on a Boat Launch/Public Usage Area Committee to investigate solutions to address the issues surrounding the use of the boat launch area.

**CARRIED**

**4.4: FortisAlberta Community Investment Programs**

FortisAlberta is taking applications for grant funding under their community investment programs for 2022:

- Community Naturalization & Tree Planting grants,
- Save Energy grants (designed to assist with energy efficiency projects).

**Res. 99-2021**  
Fortis Tree Planting  
Grant

MOVED BY Councillor Madge that application be made to FortisAlberta under their 2022 Community Naturalization & Tree Planting grant program.

**CARRIED**

**Res. 100-2021**  
Fortis Save Energy  
Grant

MOVED BY Mayor Esche that, if eligible, an application be made to FortisAlberta under their 2022 Save Energy grant program.

**CARRIED**

**5.**

**NEW BUSINESS:**

**5.1: Operating Budget and Plan 2022-2025**

Council reviewed and discussed the 2022-2025 Operating Budget and Plan.

**Res. 101-2021**  
2022-2025 Operating  
Budget & Plan

MOVED BY Mayor Esche that Council adopt the 2022-2025 Operating Budget and Plan as the Interim Operating Budget for 2022 until final approval of the 2022 -2025 Operating Budget & Plan.

**CARRIED**

**5.2: Capital Budget and Plan 2022-2027**

Council reviewed and discussed the 2022-2027 Capital Budget and Plan.

**Res. 102-2021**  
2022-2027 Capital  
Budget & Plan

MOVED BY Mayor Esche that Council adopt the 2022-2027 Capital Budget and Plan as presented.

**CARRIED**

**5.3: Assessment Review Board Agreement Renewal - CRASC**

Council currently contracts with Capital Regional Assessment Services Commission (CRASC) to provide assessment review board services. The current contract expires on December 31, 2021 and CRASC is prepared to continue to provide Assessment Review Board services for the years 2022-2024. Annual fees remain the same while the hearing fees have increased.

**Res. 103-2021**  
CRASC Assessment  
Services Renewal

MOVED BY Councillor Madge that Council renew the contract with Capital Regional Assessment Services Commission (CRASC) for the term of 2022 to 2024 for provision of assessment review board services.

**CARRIED**

**5.4: Video Surveillance Policy 02-2015 - Amendment**

Council reviewed a proposed amendment to include a Security Officer as an authorized person under the Video Surveillance Policy. Discussion.

**Res. 104-2021**  
Amend Video  
Surveillance Policy

MOVED BY Councillor Madge that Video Surveillance Policy 02-2015 be approved as amended.

**CARRIED**

**5.5: Video Surveillance Policy 02-2015 – Appointment of Security Officer**

**Res. 105-2021**  
Security Officer  
Appointment

MOVED BY Councillor Madge that Doug Clark be appointed as the Security Officer as per the Video Surveillance Policy 02-2015, Section 2.2.

**CARRIED**

**5.6: Establish 2022 Meeting Dates and Events**

**Res. 106-2021**  
2022 Meeting Dates

MOVED BY Mayor Esche that the 2022 Council meeting dates be set as follows:

Monday, February 7, 2022 – 2:30 pm

Monday, April 25, 2022 – 2:30 pm

Saturday, June 18, 2022 – AGM, ORG, and Council meeting - 10:00 am

Monday, October 17, 2022 – 2:30 pm

Monday, December 5, 2022 – 2:30 pm

**CARRIED**

**6.**

**Reports:**

**6.1: CAO Report:**

**6.2: Council Reports:**

Mayor Esche: no report.

Deputy Mayor Lindblom: no report.

Councillor Madge:

- Fire suppression trailer has been moved to Clearwater County yard for the winter.

**6.3: Financial Reports:**

- Bank Reconciliation Report, Revenue & Expense Report

**Res. 107-2021**  
Reports

MOVED BY Mayor Esche that Council accept the reports as presented for information.

**CARRIED**

**7.**

**Correspondence, Information Items:**

7.1 ASVA & Brownlee Law LLP: Planning 101 Webinar – Jan. 18, 2022.

7.2 AB Infrastructure: Infrastructure Accountability Act and 20-year Strategic Capital Plan Engagement.

7.3 Alberta Ombudsman: Fairness Update.

7.4 AB Municipal Affairs, Grants: 2022 and 2023 MSI Allocation Estimates.

7.5 AB One-Call is now “Utility Safety Partners”.

7.6 Premier of Alberta: letter of congratulations to Mayor Esche on recent election.

- 7.7 Statistics Canada: thank you for supporting the 2021 Census.
- 7.8 AB Justice & Solicitor General: release of the Alberta Provincial Police Service Transition Study.
- 7.9 FortisAlberta: updates for 2022 including sponsorships, project meetings and more.

**Res. 108-2021**  
Correspondence,  
Information Items

MOVED BY Councillor Madge that Council accept the correspondence and information items as presented for information.

**CARRIED**

**8.**

**8.1 Future Meeting Dates:**

- Monday, February 7, 2022 – 2:30 pm
- Monday, April 25, 2022 – 2:30 pm
- Saturday, June 18, 2022 – AGM, ORG, and Council meeting - 10:00 am
- Monday, October 17, 2022 – 2:30 pm
- Monday, December 5, 2022 – 2:30 pm

**9.**  
**Res. 109-2021**  
Adjournment

**Adjournment:**

MOVED BY Mayor Esche to adjourn the meeting at 5:32 p.m.

**CARRIED**

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Mayor

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CAO