

**SUMMER VILLAGE OF BURNSTICK LAKE  
COUNCIL MINUTES  
#7 Burnstick Drive  
December 3, 2022 – 10:30 am**

**PRESENT:**

Council Members: Harold Esche, Doug Lindblom and Brenda Madge.  
Staff: CAO Therese Kleeberger.  
Gallery: Gerry & Patty Knight, Robert Madge

1.

**CALL TO ORDER:**

Mayor Esche called the meeting to order at 10:35 a.m.

2.

**GENERAL:**

**2.1 Agenda:**

**Res. 72-2022**  
Agenda

MOVED BY Councillor Madge that the agenda be adopted as presented with the following addition:

5.5 Fire Suppression Trailer Storage.

**CARRIED**

**Res. 73-2022**  
Minutes

**2.2 Minutes:** Regular Council Meeting October 22, 2022

MOVED BY Councillor Madge that the minutes of the regular Council meeting held October 22, 2022 be approved as presented.

**CARRIED**

3.

**DELEGATION(S):** None

4.

**UNFINISHED BUSINESS:**

**4.1: Draft Bylaw XX-2023 – Municipal Lands and Reserves Regulations**

Bylaw XX-2023 is a draft bylaw of the Summer Village of Burnstick Lake, in the Province of Alberta, providing for the regulation of municipal lands and reserves within the Summer Village. Discussion.

Gerry & Patty Knight spoke to concerns they have on the draft bylaw regarding the proposed rules and regulations.

**Res. 74-2022**  
Mun. Lands &  
Reserves Draft Bylaw

MOVED BY Mayor Esche that the draft bylaw be revised to describe only the municipal lands and reserves adjacent to Alder Ave. and boat launch area.

**CARRIED**

**Res. 75-2022**  
Bylaw to BL/PUA  
Committee

MOVED BY Mayor Esche that the draft bylaw be presented to the Boat Launch Public Use Areas Committee for their review and feedback to Council.

**CARRIED**

5.

**NEW BUSINESS:**

**5.1: Operating Budget & Plan 2023-2026**

The draft 2023 – 2026 Operating Budget & Plan along with supporting documentation was presented to Council.

**Res. 76-2022**  
Operating Budget &  
Plan 2023-2026

MOVED BY Mayor Esche to approve the 2023 Budget as presented and to approve the 2023-2026 Operating Plan.

**CARRIED**

**5.2: Capital Budget & Plan 2023-2028**

The draft 2023 – 2028 Capital Budget & Plan along with supporting documentation was presented to Council.

**Res. 77-2022**  
2023-2028 Capital  
Budget & Plan

MOVED BY Mayor Esche to approve the 2023-2028 Capital Budget and Plan as presented.

**CARRIED**

**5.3: Red Deer River Watershed Alliance (RDRWA) Support**

The Red Deer River Watershed Alliance is asking for municipal funding support contribution of \$0.50 per capita to assist with its operations, programs and projects.

**Res. 78-2022**  
RDRWA Financial  
Support

MOVED BY Deputy Mayor Lindblom that Summer Village provide a contribution of \$20.00 to the Red Deer River Watershed Alliance in support of its operations, programs and projects.

**CARRIED**

**5.4: 2023 Council Meeting Dates**

Council discussed the 2023 dates and it is the desire of Council to hold them in person starting at 10:30 am at the Community Center/Garage and only virtually if the weather is inclement or due to other unforeseen circumstances. If the meeting is to be held virtually it will be on the Monday following the original scheduled meeting starting at 2:30 pm.

Proposed Council meeting dates for 2023:

- February 11, 2023, or, virtually February 13, 2023
- April 22, 2023, or, virtually April 24, 2023
- June 17, 2023 – AGM, ORG, and Council meeting
- October 14, 2023, or, virtually October 16, 2023
- December 2, 2023, or, virtually December 4, 2023

**Res. 79-2022**  
2023 Council Mtg  
Dates

MOVED BY Councillor Madge that Council accept the proposed 2023 Council meeting dates as discussed.

**CARRIED**

**5.5: Fire Suppression Trailer – Winter Storage**

MOVED BY Councillor Madge that Clearwater County be contacted to consider pick up of and winter storage of the fire suppression trailer in one of their compounds.

**Res. 80-2022**  
Fire Suppression  
Trailer Winter  
Storage

**CARRIED**

**6.**

**Reports:**

**6.1: CAO Report:** written report provided.

**Res. 81-2022**  
CAO Tasks Guide

MOVED BY Mayor Esche that a CAO Tasks and Responsibilities Guide be prepared to provide a quick reference to the required tasks, roles and responsibilities of the CAO.

**CARRIED**

**6.2: Council Reports:**

Mayor Esche: no report.

Deputy Mayor Lindblom: update on SPOG (Sundre Petroleum Operators Group).

Councillor Madge: winter water sampling – Alberta Lake Management Society (ALMS).

**6.3: Financial Reports:**

Bank Reconciliation Report, Revenue & Expense Report, Actual/Budget Comparison Report to October 31, 2022.

**Other: Playground Project**

Gerry and Patty Knight brought forward their concerns with some of the preliminary plans being investigated by the Playground Committee. These will be passed on to the Playground Committee.

**Res. 82-2022**  
Reports

MOVED BY Mayor Esche that Council accept the reports as presented for information.

**CARRIED**

**7.**

**Correspondence, Information Items:**

7.1. Playground Committee minutes: Nov. 3, 2022.

7.2. AB Municipal Affairs: updates to the MSI program guidelines.

7.3. AB Municipal Affairs: 2021 Municipal Indicator Results for the Summer Village.

7.4. AB Municipal Affairs: 2022/23 Fire Services Training Program Grant.

7.5. Statistics Canada Census Program: Seventh release of findings from the 2021 Census is available online.

**Res. 83-2022**  
Correspondence,  
Information Items

MOVED BY Deputy Mayor Lindblom that Council accept the correspondence and information items as presented for information.

**CARRIED**

**8.**

**8.1 Next Meeting Date:**

- Saturday, February 11, 2023 – 10:30 am (if held in person) or Monday, February 13, 2023 – 2:30 pm (if held virtually) - to be determined.

**9.**

**Res. 84-2022**  
Adjournment

**Adjournment:**

MOVED BY Councillor Madge to adjourn the meeting at 1:15 p.m.

**CARRIED**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO