

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
#7 Burnstick Drive
June 18, 2022 – Following Organizational Meeting**

PRESENT: Council Members: Harold Esche, Doug Lindblom and Brenda Madge.
Staff: CAO Therese Kleeberger.

1. CALL TO ORDER:
Mayor Esche called the meeting to order at 10:55 a.m.

2. GENERAL:

2.1 Agenda:
Res. 44-2022 MOVED BY Deputy Mayor Lindblom that the agenda be adopted with the
Agenda following additions:
5.5: Compensation – Lakeshore Walkway – 4 Poplar Close
5.6: Signage, Proposed Projects – Boat Launch Public Use Areas Committee
Report
5.7: Activity near Burnstick Lake dam.

CARRIED

Res. 45-2022 **2.2 Minutes:** Regular Council Meeting May 12, 2022
Minutes MOVED BY Deputy Mayor Lindblom that the minutes of the regular Council
meeting held May 12, 2022 be approved as presented.

CARRIED

3. DELEGATION(S): None

4. UNFINISHED BUSINESS:

4.1: Encroachment Policy 09-2022, Encroachment Agreement
Council reviewed the policy and would like to include the letter of consent as
Schedule B to the policy.

Res. 46-2022 MOVED BY Mayor Esche that
Encroachment Policy a) the Encroachment Policy 09-2022 be approved as amended, and that,
09-2022, Agreement b) the Encroachment Agreement as presented be approved.

CARRIED

4.2: FortisAlberta Tree Planting Grant Program
As part of their community investment program FortisAlberta contributes
grant funds to municipalities through their Community Naturalization and
Tree Planting grant program. They advise that our application was not
approved for 2022.

Res. 47-2022 MOVED BY Mayor Esche that Council receive for information and that if the
FortisAlberta Tree grant program is offered in 2023 the Summer Village apply.
Planting Grant

CARRIED

4.3: Land Use Bylaw (LUB) Review
The draft land use bylaw is nearing completion. Once done, the draft will be
emailed to Council to start their review and to provide comments and
feedback.

Res. 48-2022 MOVED BY Mayor Esche that Council receive for information the update on
Draft LUB the Land Use Bylaw draft.

CARRIED

5. NEW BUSINESS:

Res. 48-2022 **5.1: Development Permit 03-2022-103040 – Deck and Lakeshore Walkway**
Dev. Application 03- MOVED BY Mayor Esche that Development Application 03-2022-103040 for a
2022-103040 deck and lakeshore walkway at 4 Poplar Close be approved.

CARRIED

Res. 49-2022 **5.2: Local Government Fiscal Management (LGFF) Base Funding – Letter of**
LGFF Base Funding – **Support**
Letter of Support

MOVED BY Deputy Mayor Lindblom that Council agree to send a letter of support to the Association of Summer Villages of Alberta expressing concerns in regards to the potential that Summer Villages’ base funding allocation formula may be significantly reduced under the new LGFF grant program.

CARRIED

Res. 50-2022 **5.3: Unexpended MSI Capital Grant Allocations and Expenditures**
Unexpended MSI AB Municipal Affairs has advised that under the MSI capital grant program the
Capital Grant Funds Summer Village has \$135,586 remaining to be spent from the 2016 and 2017
allocations. If the funds are not expended prior to Dec. 31/2022 they may
have to be returned to the province. Council reviewed the Capital Budget.

Res. 50-2022 MOVED BY Councillor Madge that adjustments be made to the Capital Budget
Unexpended MSI by rescheduling the dates for proposed playground, fire equipment garage,
Capital Grant Funds boat launch area projects, and resurfacing of Burnstick Drive.

CARRIED

Res. 51-2022 **5.4: CAO Evaluation**
CAO Evaluation MOVED BY Mayor Esche that the CAO Evaluation process be started for
completion in October 2022.

CARRIED

Res. 52-2022 **5.5: Compensation Request – Lakeshore Walkway – 4 Poplar Close**
Lakeshore Walkway MOVED BY Councillor Madge that Council agree to pay, as per the quote
Compensation provided, to a maximum of \$1,750.00 only if the expense is recoverable
Request – 4 Poplar through the original lakeshore project grant and if the expense cannot be
Close claimed through the grant, Council will provide a 50/50 cost share only on the
portion that is located on Summer Village lands.

CARRIED

Res. 52-2022 **5.6: Boat Launch, Public Open Areas Committee Update – Project**
Recommendations to Council, Bylaws, Enforcement

Committee member Joanne Bussey attended on Council to discuss and present proposed projects to Council:

- Signage
- Self closing gate at entrance into Alder Ave.
- Fencing and Parking

Council also discussed the creation of a bylaw identifying uses on the environmental and municipal reserves and enforcement of infractions.

Res. 53-2022
Boat Launch Area
Project Proposal

MOVED BY Deputy Mayor Lindblom that the Committee prepare a scope of work and costs for a project for improvements in the boat launch area and present back to Council for consideration.

CARRIED

Res. 54-2022
Bylaw Draft -
Reserves Uses,
Enforcement

MOVED BY Councillor Madge that a draft bylaw be prepared for uses on environmental and municipal reserves and enforcement of infractions.

CARRIED

5.7: Oil Industry Activity Near Burnstick Lake Dam

There appears to be oil industry activity near the Burnstick Lake dam and no one seems to know what is taking place.

Res. 55-2022
Enquiries – Activity
Near Burnstick Lake
Dam

MOVED BY Deputy Mayor Lindblom that Councillor Madge continue to make enquiries particularly with AB Environment & Parks and Sundre Petroleum Operators Group (SPOG).

CARRIED

6.

Reports:

6.1: CAO Report:

6.2: Council Reports:

Mayor Esche: enquiry to Rogers regarding poor cell service -they will check out further.

Deputy Mayor Lindblom: no report.

Councillor Madge: contacted Clearwater Fire & Rescue for delivery of the fire trailer to the Summer Village for the summer.

6.3: Financial Reports:

Bank Reconciliation Report, Revenue & Expense Report, Actual/Budget Comparison Report to May 31, 2022.

Res. 56-2022
Reports

MOVED BY Mayor Esche that Council accept the reports as presented for information.

CARRIED

7.

Correspondence, Information Items:

1.1. Playground Committee Minutes: May 25/22.

1.2. Boat Launch/Public Use Areas Committee Minutes: April 26/22, May 22/22.

1.3. AB Municipal Affairs: 2022 Funding Allocations -MSI Capital and Operating, Canada Community Building Fund (CCBF (previously FGTF)).

1.4. AB Municipal Affairs: Bill 21 – Red Tape Reduction Statutes Amendment Act, 2022 – Implementation Fact Sheet.

1.5. AB Municipal Affairs: initiation of an engagement process – elected officials feedback survey on the code of conduct, local elections and Councillor accountability (LAEA, MGA).

1.6. AB Emergency Management Agency: Alberta Incident Management System (AIMS) draft – next steps and feedback.

1.7. AB Health Services: provincial EMS Service Planning Current Status Survey results.

Res. 57-2022
Correspondence,
Information Items

MOVED BY Mayor Esche that Council accept the correspondence and information items as presented for information.

CARRIED

8.

8.1 Future Meeting Dates:

- Monday, October 17, 2022 – 2:30 pm
- Monday, December 5, 2022 – 2:30 pm

9.

Res. 58-2022
Adjournment

Adjournment:

MOVED BY Mayor Esche to adjourn the meeting at 1:10 p.m.

CARRIED

Mayor

CAO