

**SUMMER VILLAGE OF BURNSTICK LAKE
COUNCIL MINUTES
#7 Burnstick Drive
October 22, 2022 – 10:30 am**

PRESENT: Council Members: Harold Esche, Doug Lindblom and Brenda Madge.
Staff: CAO Therese Kleeberger.

1. CALL TO ORDER:

Mayor Esche called the meeting to order at 10:30 a.m.

2. GENERAL:

2.1 Agenda:

Res. 59-2022 MOVED BY Councillor Madge that the agenda be adopted as presented.

Agenda

CARRIED

2.2 Minutes: Regular Council Meeting June 18, 2022, Organizational Meeting June 18, 2022

Res. 60-2022 MOVED BY Deputy Mayor Lindblom that the minutes of the regular Council meeting held June 18, 2022 and the Organizational meeting held June 18, 2022 be approved as presented.

Minutes: Reg Mtg,
ORG Mtg

CARRIED

3. DELEGATION(S): None

4. UNFINISHED BUSINESS:

4.1: CAO Evaluation

Council has completed the annual CAO evaluation process and reviewed the results with CAO Therese Kleeberger on October 17, 2022.

Res. 61-2022 MOVED BY Councillor Madge that Council approves and receives for information the report of the CAO evaluation.

CAO Evaluation

CARRIED

4.2: Forest Assessment Report

In April 2022 the Summer Village participated in a Forest Health Management pilot project sponsored by the Assn of SV of Alberta (ASVA). Council reviewed the report that was prepared for the Summer Village.

Res. 62-2022 MOVED BY Deputy Mayor Lindblom that Council receive the forest assessment report for information and that the report be posted on the Summer Village's website.

Forest Assessment Report

CARRIED

5. NEW BUSINESS:

5.1: Virtual Meeting Plans

Since the COVID 19 pandemic, meetings have been held virtually through Zoom. The current plan being used will be expiring in November. Renewal is \$200.00 per year. Another plan that would work for the Summer Village is Google Meet and the annual fee is \$93.60. Council discussion.

Res. 63-2022 MOVED BY Mayor Esche that, as meetings are currently being held in person, Council delay renewal of a virtual meeting plan until one may be required.

Virtual Meeting Plan

CARRIED

5.2: Wood Removal and Clean Up on Municipal Reserves – Use of ATV’s

Deputy Mayor Lindblom has put forward a request for Council consideration to allow the use of ATVs on Municipal Reserve when people are cleaning up downed, dead or dying trees within the Municipal Reserve enabling easier removal of the resulting firewood. He would like either the CAO or a Council Member to be at least verbally authorizing the use of ATVs so that when other Village residents report concerns about ATV use on Municipal Reserves, they can be informed that the restricted access has been authorized.

Res. 64-2022
ATV Use – Municipal Reserves – Bylaw 31-1998 Amendment

MOVED BY Mayor Esche that Bylaw 31-1998 known as the Tree Removal Permitting bylaw be amended to include a clause allowing for the use of ATVs on municipal reserves if permission has been granted by the Summer Village whether verbally or by approval of a permit.

CARRIED

5.3: Tree Removal on MR – 3 Burnstick Drive

Five pine trees on the municipal reserve adjacent to #3 Burnstick Drive have been identified as dangerous and dying and pose a threat to private property in the area. Matterhorn Forest Enterprises has provided a quote to take down the pine trees, limb and buck them into stove-length firewood.

Res. 65-2022
Tree Removal Quotes

MOVED BY Deputy Mayor Lindblom that CAO Therese Kleeberger be directed to obtain a second quote for the take down, de-limbing and bucking of the five pine trees.

CARRIED

5.4: Lakeshore Bank Stabilization DLO180029 Renewal – AEP Requirements, Survey

Concerning the renewal of the Bank Stabilization License of Occupation (DLO180029) AEP (AB Environment & Parks) requires a Plan Confirmation Service (PCS) package and a Landscape Analysis Tool (LAT) report. These 2 prerequisites for the amendment renewal of the lease require a survey and preparation of the LAT report and encryption package. Quotes were received from Bemoco Land Surveying and Snell & Oslund Surveys.

Res. 66-2022
DLO180029 Survey

MOVED BY Mayor Esche that Council accept the quote from Snell & Oslund Surveys in the amount of \$1,900.00 + GST to complete the LAT report and PCS package.

CARRIED

5.5: Draft Land Use Bylaw Review Update

The first version of the draft Land Use Bylaw has been completed and is currently being reviewed by Council. A proposed LUB Dates and Timeline schedule was presented to Council for consideration.

Res. 67-2022
LUB Update and Timelines

MOVED BY Mayor Esche that Council receive for information the update on the LUB draft and to approve the LUB Dates and Timeline schedule.

CARRIED

5.6: JUPA Agreements with School Divisions

Joint Use and Planning Agreements (JUPA) is a new requirement that came out of the Municipal Government Act Review in 2017. JUPA is mandatory for

each municipality and the school boards that serve/operate within the municipality. Wild Rose School Division is the public school system that serves the Summer Village. An agreement is also required with the Francophone School Authority which is a province-wide authority divided into 4 regions. The Summer Village falls within the North West Francophone Education Region. Deadline to have the agreements in place is June 2023.

Res. 68-2022
JUPA Agreement

MOVED BY Mayor Esche that CAO Therese Kleeberger contact Wild Rose School Division and the North West Francophone Education Authority to make arrangements to discuss the agreement and begin the process of getting agreements in place.

CARRIED

6.

Reports:

6.1: CAO Report:

6.2: Council Reports:

Mayor Esche: no report.

Deputy Mayor Lindblom: no report.

Councillor Madge: no report.

6.3: Financial Reports:

Bank Reconciliation Report, Revenue & Expense Report, Actual/Budget Comparison Report to October 16, 2022.

Res. 69-2022
Reports

MOVED BY Mayor Esche that Council accept the reports as presented for information.

CARRIED

7.

Correspondence, Information Items:

- 1.1. Boat Launch / Public Use Areas Committee Minutes – July 19, 2022.
- 1.2. AB Health Services: EMS update on 10-Point Plan Implementation.
- 1.3. AB Justice & Solicitor General: Letter from Minister Tyler Shandro endorsing the International Holocaust Remembrance Alliance working definition of anti-Semitism.
- 1.4. Fortis Alberta: proposed 2023 distribution rates.

Res. 70-2022
Correspondence,
Information Items

MOVED BY Mayor Esche that Council accept the correspondence and information items as presented for information.

CARRIED

8.

8.1 Future Meeting Dates:

- Saturday, December 3, 2022 – 10:30 am (if held in person) or Monday, December 5, 2022 – 2:30 pm (if held virtually) - to be determined.

9.

Res. 71-2022
Adjournment

Adjournment:

MOVED BY Mayor Esche to adjourn the meeting at 12:15 p.m.

CARRIED

Mayor

CAO