

**SUMMER VILLAGE OF BURNSTICK LAKE  
COUNCIL MINUTES  
#7 Burnstick Drive  
June 17, 2023 – 10:30 am**

**PRESENT:** Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.  
Staff: CAO Therese Kleeberger.

**1. CALL TO ORDER:**  
Mayor Esche called the meeting to order at 10:30 a.m.

**2. GENERAL:**  
**2.1 Agenda:**

**Res. 42-2023** MOVED by Councillor Madge that the agenda be adopted as presented.  
Agenda **CARRIED**

**Res. 43-2023** **2.2 Minutes:** Regular Council Meeting April 22, 2023  
Minutes MOVED by Deputy Mayor Lindblom that the minutes of the regular Council meeting held April 22, 2023 be approved with the following correction:  
6.2: Council Reports – Mayor Esche: delete “ALMS also has a loon counting program” and add “Mayor Esche is involved with a loon counting program”.  
**CARRIED**

**3. DELEGATION(S):** 10:30 am - Darry Scase, Scase & Partner – 2022 Financial Statements

Darryl Scase presented the 2022 financial statements to Council. He reported that the Summer Village is in a good fiscal position. Including amortization, the Summer Village had a deficit of \$6,702. Without amortization, the Summer Village had a surplus of \$19,402. There was a 100% collection rate for property taxes. He explained the debt service limit which sets out how much the Summer Village can borrow and the annual payment on the debt.

Darryl Scase withdrew from the meeting at 10:45 am.

**4. UNFINISHED BUSINESS:**  
**4.1: Playground Project Plan, Community Feedback**

There were a number of people who attended the meeting to discuss the proposed playground project with Council.

A brief background of the project was provided to the public in attendance and Eric Becker, Playground Committee Chair, gave an overview of proposed actions to the main concerns that were raised.

Main points of discussion were:

- The viability and liability of a playground, usage and number of children in the community,
- An attraction that will draw people from outside of the community which will increase crime, parking issues, etc.

- History of the Recreational lease, renewal of and the activity that can take place on the lease – Recreational development – Children’s Playground.
- Cost to build and grant funds.
- Ongoing costs for maintenance and upkeep.

**Res. 44-2023**  
Playground Project

MOVED by Mayor Esche that Council approve the project to a maximum of \$208,000.00 and subject to the following:

- a) That the Committee minimize the removal of trees to only what is necessary,
- b) That the Committee minimize the visibility of the site with color appropriate equipment and fencing,
- c) That the Committee downsize the amount of equipment to be installed to an appropriate size for a smaller playground, and,
- d) That the surveillance system be upgraded to include the lease site.

**CARRIED**

**4.2: Land Use Bylaw 94-2023 – First Reading, Public Hearing Date**

**Res. 45-2023**  
LUB 94-2023  
Amendment

MOVED by Deputy Mayor Lindblom that Section 6.9 – Retaining Walls be amended by adding a section referencing the requirement for a railing.

**CARRIED**

**Res. 46-2023**  
LUB 94-2023

MOVED by Deputy Mayor Lindblom that Land Use Bylaw 94-2023 be read a first time.

**CARRIED**

**Res. 47-2023**  
Public Hearing  
LUB 94-2023

MOVED by Mayor Esche that the Public Hearing for Land Use Bylaw 94-2023 be held July 22, 2023 starting at 10:30 am at the Community Hall/Garage.

**CARRIED**

**5.**

**NEW BUSINESS:**

**5.1: JUPA (Joint Use Planning Agreement)**

The JUPA agreement being an agreement between the Summer Village and Wild Rose School Division to work together to plan, develop and provide necessary sites, recreational and education facilities.

**Res. 48-2023**  
JUPA Agreement

MOVED by Mayor Esche that Council approve entering into a Joint Use Planning Agreement with Wild Rose School Division.

**CARRIED**

**5.2: Burnstick Drive Road Rehabilitation**

The road surface is starting to deteriorate, developing potholes and showing signs of soft spots and wear and tear. Council has determined it is time to redo the top surface with a re-application of an asphaltic type road dust suppressant. One quote was received from Sands Dust Control.

The project estimate is \$75,000 and will be funded by the Basic Municipal Transportation Grant (BMTG) and the Canada Community-Building Fund (CCBF) grant programs.

**Res. 49-2023**  
Burnstick Drive  
Rehabilitation

MOVED by Mayor Esche that Council accept the quote from Sands Dust Control and, additionally, contact Andy Jones to complete the feathering into the closes and cul-de-sacs and the turn-around at the west end of Burnstick Drive.

**CARRIED**

**5.3: Weed Inspector Appointments**

Within the Weed Control Act, Part 2 section 7(1) A local authority shall appoint inspectors to enforce and monitor compliance within this Act within the municipality.

**Res. 50-2023**  
Weed Inspector  
Appointments

MOVED BY Councillor Madge that the following Clearwater County Agriculture and Community Services staff be appointed as Weed Inspectors under the Alberta Weed Control Act for the Summer Village of Burnstick Lake for 2023 for field and administrative duties for the duration of their employment as directed by Clearwater County's Agricultural Service Board: Courtney Alstott, Kiera Middel, Jordyn Sands, Ethan Tayles, and Leah Sulek.

**CARRIED**

**5.4: Regional Emergency Management – ERP and ESS Plans**

**Res. 51-2023**  
Reg. Emergency  
Management Plans

MOVED by Mayor Esche that Agenda Item 5.4: Regional Emergency Management – ERP and ESS Plans be deferred to the next meeting of Council.

**CARRIED**

**6.**

**Reports:**

**6.1: CAO Report:** written report provided.

**6.2: Council Reports:**

Mayor Esche: the first loon count indicates there are quite a number of loons around the lake. The first water sampling from the lake will be done in a couple of weeks.

Deputy Mayor Lindblom: no report.

Councillor Madge: no report.

**6.3: Financial Reports:**

Bank Reconciliation Report, Revenue & Expense Report, Actual/Budget Comparison Report to June 2023.

**Res. 52-2023**  
Reports

MOVED by Mayor Esche that Council accept the reports as presented for information.

**CARRIED**

**7.**

**Correspondence, Information Items:**

7.1. ASVA (AB Summer Villages Assn): 2023 Annual Conference – Oct. 19-20/23 in Edmonton.

7.2. Alberta RCMP expands video camera registry called CAPTURE.

7.3. FortisAlberta Facilities Web Map: to view information on FortisAlberta owned electrical distribution facilities.

**Res. 53-2023**  
Correspondence,  
Information Items  
**8.**

MOVED by Mayor Esche that Council accept the correspondence and information items as presented for information.

**CARRIED**

**8.1 Next Meeting Dates:**

- July 22, 2023 - Special Meeting, Public Hearing - #7 Burnstick Drive – 10:30 am.
- October 14, 2023 - #7 Burnstick Drive – 10:30 am.

**9.**  
**Res. 54-2023**  
Adjournment

**Adjournment:**

MOVED by Mayor Esche to adjourn the meeting at 12:55 p.m.

**CARRIED**

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Mayor

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CAO