

**SUMMER VILLAGE OF BURNSTICK LAKE  
COUNCIL MINUTES  
#7 Burnstick Drive  
December 7, 2024 – 10:30 am**

**PRESENT:** Council Members: Mayor Harold Esche, Deputy Mayor Doug Lindblom and Councillor Brenda Madge.  
Staff: CAO Therese Kleeberger.

**1. CALL TO ORDER:**  
Mayor Esche called the meeting to order at 10:35 a.m.

**2. GENERAL:**  
**2.1 Agenda:**  
**Res. 67-2024** MOVED by Councillor Madge that the agenda be adopted as presented.  
Agenda **CARRIED**

**2.2 Minutes:** Regular Council Meeting October 19, 2024

**Res. 68-2024** MOVED by Deputy Mayor Lindblom that the minutes of the regular Council  
Minutes meeting held October 19, 2024 be approved. **CARRIED**

**3. DELEGATION(S):** None

**4. UNFINISHED BUSINESS:**  
**4.1: MSI Capital Grant – 2019 Unspent Funds Summary**  
Council reviewed the spreadsheet provided outlining what has been spent to date on projects in 2024 to expend the 2019 funds. Thereafter, there would still be a balance of approximately \$217,000 (2020-2023 allocations) remaining for Council to consider in 2025 for capital projects.

**Res. 69-2024** MOVED by Mayor Esche that Council approve capital expenditures on the  
MSI 2019 Capital purchase of a storage cabinet, fire rated filing cabinet, signage for the boat  
Grant Expenditures launch area and “No Services” signage to expend the remaining balance of the 2019 MSI Capital grant. **CARRIED**

**4.2: Encroachment Agreement Review**  
At the June 29, 2024 Council reviewed the encroachment agreement over concerns brought forward about listing the Summer Village as an insured on private homeowner’s insurance policies in regards to lakeshore decks on municipal land. A revised agreement rewording the clause of this section was reviewed by Council.

**Res. 70-2024** MOVED by Mayor Esche that Council accept the modified agreement and that  
Encroachment the process be continued as per the agreement to get property owner signed  
Agreement Revision agreements and insurance coverage. **CARRIED**

**5. NEW BUSINESS:**  
**5.1: Operating Budget & Plan 2025-2028**  
The draft 2025 – 2028 Operating Budget & Plan along with supporting

documentation was presented to Council.

**Res. 71-2024**  
2025-2028  
Operating Budget &  
Plan

MOVED by Mayor Esche that the 2025-2028 Operating Budget and Plan be approved as amended.

**CARRIED**

**5.2: Capital Budget & Plan 2025-2030**

The draft 2025 – 2030 Capital Budget & Plan along with supporting documentation was presented to Council. Council reviewed the budget and plan and made changes to some of the proposed projects.

**Res. 72-2024**  
2025-2030 Capital  
Budget & Plan

MOVED by Deputy Mayor Lindblom that the 2025-2030 Capital Budget and Plan be approved as amended.

**CARRIED**

**5.3: 2025 Council Meeting Dates**

Each year during the last meeting of the year Council determines the regular Council meeting dates for the upcoming year. Generally, Council schedules 5 meetings per year.

**Res. 73-2024**  
2025 Council  
Meeting Dates

MOVED by Mayor Esche that the 2025 Council meeting dates be set as follows:

- Saturday, February 8, 2025 – 10:30 am
- Saturday, April 26, 2025 – 10:30 am
- Saturday, June 21, 2025 – AGM, ORG, and Council meeting. 10:30 am
- Saturday, October 18, 2025 – 10:30 am
- Saturday, December 6, 2025 – 10:30 am

All meetings to be held at the Community Hall/Garage, #7 Burnstick Drive, and further that, if the Council meeting cannot be held on the scheduled date it will be held the following Monday virtually starting at 2:00 p.m.

**CARRIED**

**5.4: RDRWA – Red Deer River Watershed Alliance – Funding Support**

The Red Deer River Watershed Alliance is asking for a municipal funding contribution of \$0.50 per capita to support and assist with its operations, programs and projects.

**Res. 74-2024**  
RDRWA Financial  
Support

MOVED BY Deputy Mayor Lindblom that the Summer Village provide a contribution of \$25.00 to the Red Deer River Watershed Alliance in support of its operations, programs and projects.

**CARRIED**

**5.5: CAO Evaluation**

**Res. 75-2024**  
CAO Evaluation

MOVED by Mayor Esche that Council complete the 2024 CAO Evaluation as per the same process as was conducted in 2023.

**CARRIED**

**6.**

**Reports:**

**6.1: CAO Report:** written report provided.

**Res. 76-2024**  
CAO Report

MOVED by Mayor Esche that Council receive the CAO report for information.  
**CARRIED**

**6.2: Council Reports:**

Mayor Esche: winter lake watch, loon count.

Deputy Mayor Lindblom: update for delivery of storage shed.

Councillor Madge: no report.

**Res. 77-2024**  
Council Reports

MOVED by Mayor Esche that Council receive the Council reports for information.

**CARRIED**

**6.3: Financial Reports:**

Bank Reconciliation Report, Revenue & Expense Report, Actual/Budget Comparison Report to October 2024.

**Res. 78-2024**  
Financial Reports

MOVED by Deputy Mayor Lindblom that Council accept the financial reports as presented for information.

**CARRIED**

**7.**

**Correspondence, Information Items:**

7.1. Letter from Honorable Jason Nixon congratulating the SV on approval of MSI grant funding for the Water Well Hydrant upgrades.

7.2. Service AB & Red Tape Reduction: Bill 34 – Access to Information Act.

7.3. AB Technology & Innovation: Bill 33 – Protection of Privacy Act.

7.4. AB Municipal Affairs: 2026 LGFF Capital Allocations.

7.5. AB Municipal Musings October 2024 newsletter.

7.6. AB Public Safety & Emergency Services: Police governance in Alberta, proclaimed legislative changes.

7.7. Safety Codes Council: release of new Accreditation Standard and evaluation framework.

**Res. 79-2024**  
Correspondence,  
Information Items

MOVED by Mayor Esche that Council accept the correspondence and information items as presented for information.

**CARRIED**

**8.**

**8.1 Next Meeting Date:**

- Council Meeting – February 8, 2025 - #7 Burnstick Drive – 10:30 am.

**9.**

**Res. 80-2024**  
Adjournment

**Adjournment:**

MOVED by Mayor Esche to adjourn the meeting at 12:45 p.m.

**CARRIED**

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Mayor

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CAO